

**SNOQUALMIE FALLS LADIES GOLF CLUB
CONSTITUTION, BYLAWS & STANDING RULES
FEBRUARY, 2019**

CONSTITUTION

ARTICLE I NAME AND OBJECT

1. This organization shall be named “*SNOQUALMIE FALLS LADIES GOLF CLUB*” (*Club*)
2. This organization is established to promote the interest of golf among women and provide competition for its members.

ARTICLE II MEMBERSHIP

1. Membership in this organization is open to women who are free to play competitive golf on Tuesdays or Weekends of each week, and those who want to establish a GHIN handicap.
2. Eligibility for regular playing Membership, “Associate Membership” and “Honorary Life Membership” shall be established by the Board of Directors (BOD) and defined in the Standing Rules.

ARTICLE III OFFICERS AND BOARD OF DIRECTORS (BOD)

1. The officers of this organization shall be Captain, Co-Captain, Secretary, and Treasurer – to be elected in accordance with the By-Laws and to act collectively as the Executive Board.
2. The BOD shall consist of the four elected officers and seven trustees: the 9-Hole Representative, Tournament Chairman, Handicap Chairman, Membership Chairman, Past Captain, State Representative and City Representative. No member may hold more than two positions on the BOD and may have no more than one vote at BOD Meetings.

ARTICLE IV AMENDMENTS

1. The Constitution and By-Laws of this organization may be amended or revised at any regular or special meeting of the Club by a two-thirds (2/3) vote of members present.
2. Notice of the proposed amendment or revision must be posted on the Club Bulletin Board and/or Website thirty (30) days prior to such meeting.

BYLAWS

ARTICLE I MEETINGS AND FISCAL YEAR

1. The Annual Meeting shall be held in the fall after the regular season of 18-hole competition is completed.
2. Regular meetings are held monthly or as designated by the captain, provided notice of any special meeting is posted one week prior to such meeting.
3. Business may be transacted with a majority vote of those in attendance at the meeting.
4. The fiscal year shall be January 1 to January 1.

ARTICLE II NOMINATION AND ELECTION OF OFFICERS

1. The officers of this organization shall be elected at each annual meeting and shall hold office for one year, beginning January 1.
2. The Nominating Committee shall be appointed by the Captain and will consist of three (3) members who are not officers. They will place in nomination at least one nominee for each office to be filled. Additional nominations may be made from the floor at the annual meeting.
3. The proposed slate of officers shall be posted on the Club Bulletin Board at least thirty (30) days before the date of the annual meeting.

ARTICLE III DUTIES OF OFFICERS

1. The Captain shall: a) preside at all meetings of the Club and the BOD; b) appoint all committees necessary to carry out the Club program; c) be custodian of all acquired material or records from previous years; d) review these materials and turn them over to the incoming Captain; e) review and update the Member' Website with the chairperson.

2. The Co-Captain shall: a) perform the duties of the Captain in the latter's absence; b) give assistance to whatever committees the Captain may designate.

3. The Treasurer shall: a) maintain a complete roster of Members and provide a copy for the Secretary's permanent record book each year; b) have custody of all funds, collect dues and keep records of all disbursements and receipts (all transactions should be traceable by either receipt or check number); c) prepare the books for audit at close of fiscal year.

4. The Secretary shall: a) keep Minutes of all Club meetings and BOD meetings, and submit one copy to the Captain before the next meeting; b) handle all correspondence and notices for the Club and BOD.

ARTICLE IV DUTIES OF EXECUTIVE BOARD

1. Be responsible for the management of this organization.

2. Prepare a budget for the fiscal year and present it for the Club's approval at the first general meeting.

3. Direct all Club activities and events assisted by the BOD and Committee Chairperson(s).

4. Arrange for audit of books at the end of each fiscal year.

ARTICLE V DUTIES OF BOARD OF DIRECTORS (BOD)

1. Consider all matters concerning this organization and present recommendations to the general membership.

2. Write Standing Rules that govern membership, dues, competitions, awards. Present them to the general membership for approval at the first general meeting of the fiscal year.

3. Supervise all finances and assist the Executive Board with the management of the Club and Club activities.
4. Fill all vacancies that may occur in the elected offices by appointment or special election.
5. Have authority to act in all cases of emergency. All acts of the BOD must be approved by at least five (5) of its members.

ARTICLE VI STANDING RULES

1. All Standing Rules adopted by the BOD and Club for the current year will remain in effect until – or unless – new Standing Rules are approved the following year.

ARTICLE VII PARLIAMENTARY AUTHORITY

1. Roberts Rules of Order shall be the parliamentary authority on all matters not covered by the Constitution or By-Laws of this organization.

STANDING RULES

1. All competitions and tournament will be played according to the USGA rules and such modifications as the Tournament Committee may adopt. Disputed points and clarification of local rules shall be referred to the Tournament and Rules Committee.
2. Starting times will be on Tuesdays no later than 10:30 a.m. except for weekend play, or unless otherwise authorized by the Tournament Committee or Captain. Draw times will be at the discretion of the Captain.
3. To hold 18-hole competition, at least 5 members must start the round, including weekend players. For 9-hole competitions, 3 members must start; for Jack Frost 4 members must start.
4. To be in a competition, a member must be playing with another member of the Club.
5. In weekly competition, a minimum of 3 players must sign up in any Division. If less than 3, the players will enter the next lower Division.

6. During the winter, 9-hole competition Handicap Divisions may be disregarded at the discretion of the Tournament Committee.

7. Monthly Medal & Putts and Match v. Par competitions are held eight months from March through October. These competitions are played for a trophy. In case of a tie, the winner will be determined by a playoff, or by the Tournament Committee. The Putts winner is determined by an average of their four lowest scores with ties being broken by using the 5th lowest score.

8. Eclectics, Birdies (ties go to the hardest hole birdied), and Chip-ins (ties go to the highest Hdcp Index) competitions will be awarded with a trophy at the Awards Luncheon in October. Competition scores will include regular competition days, tournament and all Club functions. These competitions run for 12 months, November through October.

9. Hole-in-One Insurance: the Club will award up to \$100 for a Hole-in-One during a Club competition – to be used for beverages for members.

Revised by Captain Vicky Kunold

Approved by BOARD OF DIRECTORS

February, 2019